



Record of Resolution, Board of Directors meeting December 13, 2021

1. Welcome and approval of agenda

- a) The Board approved the agenda

2. Introduction to ICARS

- a) The Board took note of the introduction by Robert Skov and Helle E. Krarup

3. Formalities of establishing the Board of Directors

- a) The Board took note of the introduction to the legal foundation (executive order and statutes) of ICARS
- b) The Board decided to postpone the election of a Vice-Chair to the January meeting
- c) The Board adopted the proposed Rules of Procedures with a change in article 4.2.1. (that the board must consist of three members instead of four)
- d) The Board approved the proposed Code of Conduct
- e) The Board adopted the proposed Conflict of Interest Policy (adopted with minor changes)
- f) The Board accepted the insurance offer from HDI and decided to have a short presentation from the insurance officer in the coming meeting

4. Finance

- a) The Board took note of the financial overview of ICARS
- b) The Board approved the proposed 2022 budget
- c) The Board took note of the content of the Grant Letter from the Danish Ministry of Health

5. Directive on the decision-making authority of the Executive Management

- a) The Board approved the Executive Management Directive

This Record of Resolution was approved by the Board of Directors at the meeting on December 13, 2021